

Second Congregational Meeting House Society, Unitarian Universalist

Minutes for Board of Trustees meeting Tuesday,

October 19, 2021, 5:30 on Zoom

Present: President Loretta Middleton, Vice-President Carl Borchert, Treasurer Paul Stewart, Clerk Susan Richards, Trustees Rob Dunbar, Susan Berman, Kristina Strand

Absent: Lydia Sussek, Natalie Chambers

Planned absence - Rev Linda

1. Opening words and chalice lighting by President Loretta at 5:35pm
2. Loretta MOVED to have the Annual Meeting on Sunday, January 30th and Carl seconded - Unanimous VOTE of approval
3. a) Susan R. MOVED to accept the minutes of Sept 21st BOT meeting and Loretta seconded. Unanimous VOTE of approval.

b) Susan R. MOVED to accept the minutes of the October 10th Special Congregational Meeting and Paul seconded. Unanimous VOTE of approval.
4. Loretta MOVED to accept the Minister's Report and Susan B seconded. Unanimous VOTE of approval.
 - a. Loretta MOVED to accept Minister's proposed vacation schedule and Carl seconded - Unanimous VOTE of approval
5. Loretta MOVED to approve Committee on Ministry's slate of nominees and their term commitments: Nancy Adrian - 2 years Suse Robinson -2 years Anne Perkins 1 year and Loretta 1 year and Paul seconded - Discussion This group has met once when they mostly discussed and edited Minister's Evaluation to which every BOT member will be seeing and contributing their input. Unanimous VOTE of approval
6. Loretta Introduced Evaluation form for Rev Linda - (Susan screen shared!) 6 areas to review Linda which come from her Letter of Agreement. Each BOT member needs to write up their thoughts/comments and send directly to Rev Linda

by November 19th. Good discussion on Linda's work and taking on new projects - what is her job vs what she wants to do.....

7. Paul MOVED to accept the Treasurer's Report and Loretta seconded

Discussion summary:

* Budget discussion: Kristina thinks we need to get finances on Quicken - 2nd year without Quickbooks - All financial info in church - but what about spreadsheets? Only Paul has access to? If something happens to Paul... what happens? Does someone have to reconstruct the whole thing? More to come on this discussion.

*Report on pledging and discussion - Paul is comfortable that we're in a good place with where we are with the status of pledges so far...

*Discussion on increases in income - where is it coming from Fundraising? decreasing some expenses? - There are still some unknowns that Paul is making projections on (insurance) -

*November 10th at 6:30pm next FinCom committee (zoom) - Budget and Investments are the two topics -

VOTE of unanimous approval on Treasurer's Report

8. Received report from Fundraising Task Force on new and/or enhanced fundraisers/ideas & which individuals will chair them for 2022 Loretta is chairing the 4th of July fundraising - and Nancy Adrian is chairing the Auction for next year....

6. Meeting Adjourned and Chalice extinguished by President Loretta at 7:05pm