

**2<sup>nd</sup> Congregational Meeting House Society, Unitarian Universalist**  
**Agenda for Board of Trustees Meeting**  
**Date: Tuesday, February 19, 2019**  
**5:15-7:30pm**

5:15 Call to Order by Susan Richards, President

- Opening words: Kat Robinson Grieder
- Welcome New Board members - Introductions from old and new members (15 minutes)
- Book discussion - UpCycle Your Congregation- Coffee Hour Central (Pages 81-86) - 10 minutes

Spiritual Leadership:

- Committee Reports
  - Communications - Alison
- Ministers Report (No report - Linda will combine 2 months when she returns from her winter vacation - She leaves Feb 11th & returns March 15th)

Consent Agenda:

- (a) Minutes from the previous meeting
  - (b) Treasurer's Report - short verbal report this month
- ACTION REQUESTED: APPROVAL OF CONSENT AGENDA**

**6:00 Operational Issues**

- Faro de Luz - Retreat days request - use of Hendrix Hall/AR on:
  - \* Friday March 1st : 6pm - Saturday, March 2nd: 2pm
  - \*Saturday, Oct 25th 8am - 4pm (Susan)

MOTION: Vote to approve a contract (drawn up by Emma) to allow Faro de Luz to use the space at these times
- Archives (Joanne)
- New insurance policy: (Paul and Susan)
  - \* Requires board to watch a video - LINK:  
[https://www.churchmutual.com/dsp/dsp\\_srVideo.cfm?id=4177](https://www.churchmutual.com/dsp/dsp_srVideo.cfm?id=4177)
  - \* CORI check for everyone who is interacting with children- list of whom this entails
  - \*Todd (insurance rep) - will review Safe Church policy - RE needs to review
- Wee Green discussion (Alison) - Proposal to start slow - being a customer first (try cleaning supplies) to test out

- Sanctuary Sound system (Paul)
- Hearing aid system in Hendrix Hall
- Disruptive person policy - (Susan) Board discussion to start policy.  
Begin policy with statement: We believe in the inherent worth and dignity of all people and when the expression of one person's worth does not allow others in the congregation to experience their own worth and dignity, then we must:.....  
ACTION: Assign a task force
- Hendrix Hall Piano (Paul)  
MOTION to Give Chickery Piano to Tim
- Bacchalaureate : UU Meeting house this year for high school - Friday, June 7th (Susan)
- Review of committees and liasons (Susan and Paul) (See below)
- Review of “Bicycle Rack” (ongoing items which still need to be dealt with by the Board; crossed out when completed) (All)
  - Treasurer replacement plan
  - 4<sup>th</sup> of July debrief
  - Auction debrief (and formation of post-auction committee)
  - Garden plans (now is the time for action)
  - Parsonage
    - Capital project – planning and pricing stage; progressing slowly
    - Annual maintenance by Buildings and Grounds
  - Meeting House maintenance issues (Buildings and Grounds)
    - Tower leaks
    - ~~Broken window outside to left of HH entrance~~
    - ~~Broken window inside to right of HH entrance~~
    - Ramp door to Sanctuary sticking
    - AR door sticking
  - South Church Preservation Fund issues
    - Leadership (no active officers!)
      - 1) No meetings in over a year
      - 2) Falling behind on tax returns
    - Complete lighting project (emergency lights installed)
    - Windows project: in progress
    - Exterior repair and painting project: next (CPC Sept 2019?)
  - AR Projects
    - ~~Complete floor and trim~~

- Columns
- ~~Painting~~
- Rug by office
- More sound reduction?
- Sanctuary Sound
  - Podium
  - Handhelds
  - ~~Hearing loop: 100% done? Do we have at least one spare?~~
  - Overall sound volume and clarity
- HH hearing loop system???

### **7:00 Strategic Issues (Mission, Vision, Goals)**

- Hilary's Schedule - Friday March 29th (Paul and Susan) -
- Retreat - Saturday, April 6th - (Susan) :  
Potential Agenda items:
  - \*Elevator Speech Development
  - \*Follow up from hearing Hilary Allen's talk on Church Growth
  - \*Vision Statement brainstorming
  - \*Review of all goals in connection to our Mission Statement
  - \*Review of Kim notes
- Webinar Invitation to Register for the Mission and Metrics: How We Count What Counts - Date And Time: Thu, February 21, 2019, 7:00 PM – 8:30 PM EST

7:20 Any other issues to discuss (all members)

7:30 Adjournment

### **Important Dates:**

Board Coffee Hour: Sunday, February 24, 2019

Agenda Setting Meeting: Tuesday, March 5, 2019

Board Meeting: Tuesday, March 19, 2019

Board Coffee Hour: Sunday, March 24, 2019

Hillary Allen "Growing our Congregation" Event: Friday, March 29, 2019

Board Retreat: Saturday, April 6, 2019

To discuss at May/June BOT meeting:

- I. Term limits
- II. Number of Board members

### **Committees and Board Liaisons**

Ministry: Peter Richards	Nominating: Susan Richards
Buildings & Grounds: Rev Linda	Finance: Paul Stewart
RE: Susan Richards	Caring: Alison Forsgren
7 <sup>th</sup> Principle: Alison Forsgren	Membership: Susan Richards
Lay Led: Kat Robinson Grieder	Music:
Docents: Peter Richards	Garden: Joanne Polster
Fundraising: Alison Forsgren	Pledge Campaign: Paul Stewart
Pledge Appreciation: Susan Richards	Activities Room:
Communications: Alison Forsgren	Parsonage Renovation:

**Our Vision** (A work-in-progress, drafted at the trustees retreat 2/18/2012, revised at retreat 3/16/2013):

“We are becoming an open, diverse, loving and respectful, compassionate and supportive congregation. Building on the foundation of Sunday worship services with uplifting music and inspiring and challenging sermons, we are becoming a place where there are exciting, provocative, interesting, and fun year-round youth and adult programs that motivate involvement of the congregation in the direction of community outreach and social justice.”

**Our Mission** (approved by the Congregation on August 5, 2018):

Working toward a more just and inclusive society, our congregation supports spiritual growth and service with open doors, minds, and hearts:

*Open doors* for welcoming our diverse island communities and visitors;

*Open minds* for exploring differing ideas and beliefs;

*Open hearts* for deepening our connection with others and ourselves.

**Congregational Goals** (approved by the Congregation May, 2016)

- Goal #1 To develop an effective Communication Plan:  
In order to achieve this goal, we will

1. increase our PR opportunities and develop more Informational Materials
  2. seek opportunities for Free Stories in the Inky Mirror and other publications
  3. improve our Welcoming Strategies for visitors and prospective new members
  4. develop a unique Logo for our Nantucket congregation
- Goal #2 To continue to foster Social Justice initiatives  
In order to achieve this goal, we will
    1. participate fully in 7<sup>th</sup> Principle Project initiatives, which include recycling, food rescue, the community garden, and welcoming immigrants and summer workers
    2. encourage Volunteerism by the congregation
  - Goal #3 To make a firm commitment to Lifelong Religious Exploration  
In order to achieve this goal, we will
    1. establish a Junior Youth Group for ages 9-12
    2. provide more opportunities for Small Group Ministry
    3. offer more Adult Education courses and workshops
  - Goal #4 To involve more members of the congregation in Leadership  
In order to achieve this goal, we will
    1. create a Fundraising Committee
    2. strengthen the Pledge Committee and expand its active months
    3. increase participation and training of Lay Leaders